

# Shocco Springs Baptist Conference Center, Inc.

## **Seasonal Groundskeeper - PART-TIME (On Campus Driver)**

Grounds Team

Reports to Assistant Properties Director

### **Job Summary**

The general responsibility of the Groundskeeper is to maintain the SSBCC landscape at a high level of excellence and beauty.

### **Summary of Essential Job Functions**

- Work to complete assignments given by supervisor.
- Maintain Grounds:
  - Keep lawns cut, cleaned, fertilized, and trimmed.
  - Restore or replant lawns as needed.
  - Complete assigned bed maintenance to include but not limited to pull weeds, straw, edge, etc.
- Keep grounds, walks, and streets clean of litter and debris and transport all campus refuse to dumpster or landfill.
- Maintain Equipment:
  - Daily checks of all equipment fluid levels and lubricate per established procedures and check for damage and/or needed repairs.
  - Maintain all grounds related equipment per established Preventative Maintenance Procedures.
  - Keep all equipment clean and stored in its designated location.
- Make safety a way of life. Help eliminate any and all hazards to our Guests, employees, and properties.
- Accept miscellaneous assignments as agreed upon with supervisor.

### **Job Requirements**

#### **Spiritual**

- In all aspects of personal, professional and spiritual life, exemplify Christ-like standards.

#### **Life and Job Related**

- High school graduate preferred, or job experience to compensate for this type job.
- Work experience in grounds work or related field preferred.
- Ability to organize, manage multiple tasks and details and to perform assigned duties in a pleasant and competent manner.
- Ability to communicate (auditory and verbal) adeptly with guests, program personnel, and employees.

#### **Physical**

- Physical ability to operate at least 8 hours per day, 40 hours per week small to medium size tractors, and a commercial size gas powered weed eater and/or other similar equipment utilized in landscape maintenance operations.
- Physical ability or strength to lift, carry, and load onto a 4' high platform bales of straw, bags of fertilizer, cement blocks, etc. weighing up to 80 pounds.
- Ability to operate company vehicles.
- Ability to work outside in all weather conditions indigenous to Talladega County, Alabama.
- Ability to abstain from use of tobacco products, alcoholic beverages, and controlled substances.

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

### **At-Will Employment Statement**

Employment and compensation are at-will, and therefore can be terminated, with or without cause, at any time without prior notice at the employee's option or SSBCC's option. This at-will relationship may not be modified by any oral or implied agreement, and that neither employee handbook, nor any course of conduct, practice, policy, award, promotion, performance evaluation, transfer, or length of service can modify this at-will relationship.